



Town of Erin Facility Attendant 2

Business Unit: Parks & Recreation

Position Title: Facility Attendant 2 (Permanent Part Time)

Reports To: The Parks and Recreation Officer

THE OPPORTUNITY

The Town of Erin is a vibrant and growing community located just 45 minutes from Pearson International Airport and we are looking for someone to join our team as our Facility Attendant 2. Reporting to the Parks and Recreation Officer, the Facility Attendant 2 will be responsible for performing general maintenance duties, assisting with sports field maintenance, arena maintenance, construction projects, cleaning park grounds and buildings, operating grass cutting and field/grounds preparation equipment and other duties as assigned.

Position Requirements

Education

- Completion of Grade 12 education;
- ORFA Recreation Facility Operators Designation is an asset;

Experience

- **A valid class “G” license is required;**
- Previous experience working in a parks & rec setting is considered an asset;
- Operating various types of machinery such as grass cutting equipment and an ice re-surfacer is desirable.

Major Responsibilities

- Performing a variety of duties associated with the operation of the arena facility including the ice re-surfacer, ice edger etc.;
- Perform maintenance, repairs and other operational duties to ensure the safe operation of arenas, parks, trails, playing fields etc.;
- Operates and maintains machinery, trucks, Zamboni, tractor, mowers, loader and other maintenance equipment and tools;
- Responsible for safe and efficient operation of facility operations, to protect the safety of patrons & protection and maintenance of municipal assets;
- Provide exceptional customer service by responding to customer concerns and needs;
- Responsible for ensuring that programs, rentals and events run as scheduled.
- Other duties as required.

** Various tests and/or exams may be administered as part of the selection criteria.

Working Conditions and Environment

- Working a maximum of 25 hours per week;
- The compensation for this role is \$30.06 per hour
- Availability to work weekends and evenings will be required;
- Working conditions may include inclement weather;

- Proof of vaccination against Covid-19 will be preferred.

Applications must be submitted to: HR@Erin.ca. Resumes will be accepted until 4:30 pm on September 22nd 2023.

The foregoing represents a reasonable statement of the requirements of this position. Hiring will be subject to the successful passing of a Criminal Reference check and verification of education and required certifications.' Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Town is an equal opportunity employer. Accommodations are available for all parts of the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act.
