

# Source Water Protection Screening Form

Screening form for building permits, minor variance, consent to sever, lot line adjustment and other *Planning Act* applications

Your property is in a vulnerable drinking water area. To process your application, the municipality needs additional information about the existing and proposed activities occurring on the property, as required by the *Clean Water Act*. Find out more information about Source Water Protection and your role in drinking water protection at [www.wellingtonwater.ca](http://www.wellingtonwater.ca)

This form must be filled out by the owner, the applicant, or their designate. Mandatory information includes:

- Section 1 – entire section
- Section 2 – entire section
- Section 3 – questions A to J marked “yes”. Please review each question to determine if it applies
- Section 4 – entire section

*For assistance in completing this form, please refer to the “Explanatory Guide” beginning on page 7*

## Section 1: General Information

Property Address or Legal Description: \_\_\_\_\_

Roll Number (if known): \_\_\_\_\_

Owner/Applicant Information:

| Owner   |
|---------|
| Name:   |
| Phone:  |
| E-mail: |

| Applicant/Designate (if different than Owner) |
|---|
| Name:   |
| Phone:  |
| E-mail:                                       |

Who should we contact if additional information is required?

- Owner  
 Applicant

How is your property serviced? Check all that apply:

- Unserviced  
 Municipal Water  
 Municipal Sanitary Sewer  
 Septic System

Private Drilled Well

private  ejection \_\_\_\_\_

Private Dug Well

private  ejection \_\_\_\_\_

How is your undergrounds created? Check all that apply:

- natural  
 Propagated

Other

Other



**B. Are non-residential chemicals handled or stored on the property?**

Yes, complete Table B below

No, continue to Section C

If you own a home-based business that handles or stores chemicals, complete Table B.

| Table B                                    | Existing | Proposed | Total Volume | Not Applicable |
|--|----------|----------|--------------|----------------|
| Paint, Stain, Lacquer, Enamel, etc.        |          |          |              |                |
| Auto repair/maintenance                    |          |          |              |                |
| Degreasers/liquids for washing metal parts |          |          |              |                |
| Industrial manufacturing/processing        |          |          |              |                |
| Chemical Solvents                          |          |          |              |                |
| Dry cleaning chemicals                     |          |          |              |                |
| Adhesives, furniture strippers             |          |          |              |                |
| Other Chemicals                            |          |          |              |                |

If "Other Chemicals" are existing or proposed, please provide information about the chemicals:

**C. Are road salt or de-icing chemicals stored or applied? Is snow stored on the property?**

This includes winter maintenance completed by a contractor on behalf of the property owner

Yes, complete Table C below

No, continue to Section D

| Table C  | Existing | Proposed | Volume Stored/Area Applied | Not Applicable |
|--|----------|----------|----------------------------|----------------|
| Road salt/de-icing chemical storage  |          |          |                            |                |
| Size of area road salt/de-icing chemicals are applied                                    |          |          |                            |                |
| Snow storage area greater than<br><input type="checkbox"/> par[ ] spaces [ ] [ ] [ ] [ ] |          |          |                            |                |

Road salt/de-icing chemical storage is existing or proposed  is stored

Comered

Comered

Partially comered

**D. Are hard surfaces proposed that may reduce water infiltration into the ground?**

This includes driveways, sidewalks, parking lots, large building roofs, patios, etc.

Yes continue to Section [ ]

No, continue to Section E

**E. Are stormwater management activities existing or proposed on the property?**

Yes, complete Table E below

No, continue to Section F

| Table E  | Existing | Proposed | Not Applicable |
|--|----------|----------|----------------|
| Stormwater Pond  |          |          |                |
| Oil/Grit or Oil/Water Separator                          |          |          |                |
| Catch basins or sediment control (e.g. Stormceptor)      |          |          |                |
| Infiltration galleries                                   |          |          |                |
| Other (e.g. vegetated swales, constructed wetlands, etc) |          |          |                |

If “Other” stormwater management activities are existing or proposed, please provide further details:

**F. Are groundwater transport pathways existing or being created?**

Transport pathways are human constructed pathways through soil and bedrock that may increase the vulnerability of groundwater to certain contaminants.

Yes, complete Table F below

No, continue to Section G

| Table F  | Existing | Proposed | Not Applicable |
|--|----------|----------|----------------|
| Vertical Geothermal System   |          |          |                |
| Well not in use (includes domestic wells and environmental or geotechnical monitoring wells) |          |          |                |
| Aggregate <input type="checkbox"/> Contract <input type="checkbox"/> Project                 |          |          |                |
| Non-residential or Large Multi-Residential<br>Cassions/Building Piers                        |          |          |                |
| Utilities/Excavation in fractured bedrock  |          |          |                |
| Parking garage/tunnel  |          |          |                |

If any of the above transport pathways are occurring, please provide a brief description of the proposal and any relevant construction details (maps/cross-sections/figures, depth of excavation, etc). If constructing a geothermal system, please provide details including depth, vertical or horizontal, and whether the system is closed or open loop.



**J. Are provincial approvals required for any activities on the property?**

Yes, complete Table J below

No, continue to Section 4

| Table J                                | Existing | Proposed | Description | Not Applicable |
|--|----------|----------|-------------|----------------|
| Environmental Compliance Approval      |          |          |             |                |
| Permit To Take Water                   |          |          |             |                |
| Aggregate Resource Act Approvals       |          |          |             |                |
| Environmental Activity Sector Registry |          |          |             |                |
| Record of Site Condition               |          |          |             |                |

**Section 4: Declaration of Person (Owner or Applicant) Engaged in Activity**

By signing below, I declare that the information contained in this application and all attached documentation is true and accurate to the best of my knowledge. I understand that incomplete or inaccurate information may void any Notices or approvals issued relating to the proposal for which this application was intended.

\_\_\_\_\_  
Applicant or Owner Name

\_\_\_\_\_  
Applicant or Owner Signature

\_\_\_\_\_  
Date

**Information is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56 and the *Clean Water Act*, 2006, S.O. 2006, c. 22 for the administration and enforcement of the *Clean Water Act*. Please note that business identity information is not considered personal information pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*.**

For any inquiries about the collection of this information, please contact the Risk Management Office, Wellington Source Water Protection, 1 MacDonald Square, Elora, ON, N0B 1S0, 1-844-383-9800.



### 3 B Chemical Handling and Storage

Fill out this section if the application is regarding one of the listed chemical handling or storage activities on the form. If you use a chemical not listed, please provide additional details.

### 3 C Road Salt Application, Handling and Storage & Snow Storage

Fill out this section if there will be road salt or de-icing chemicals stored on the property or applied on a private road, parking lot, or sidewalk located on the property. Please provide estimates in m<sup>3</sup> for volume and m<sup>2</sup> for area for storage type covered includes if it is a structure or sealed container such as a a car or salt container is a storage where the chemicals are exposed to weather such as an outdoor salt pile and partially covered includes storage where the chemicals are exposed to weather such as under a tarp or roofed area if it is out of doors

Fill out this section if there will be snow storage on the property if the storage area will be greater than 1000 sq ft. For reference, 1000 sq ft is roughly the size of a parking spaces

### 3 D Groundwater Recharge Reduction

Fill out this section if there will be an increase in impervious surfaces on the property. For example, asphalt (driveways and parking areas) and covered areas (roofs, decks and structures). If building within the current building envelope, then it is not an increase. Please describe the type of hard surface proposed and approximate size. Please note this section only applies within the Town of Erin.

### 3 E Stormwater Management

Fill out this section if any stormwater management features exist or will be built on the property. This does not apply to single-family homes.

### 3 F Transport Pathway

Transport pathways are human constructed pathways through soil and bedrock that may increase the vulnerability of groundwater to certain contaminants.

- If a geothermal system is existing or proposed, please provide construction details, including depth, vertical or horizontal, closed loop or open loop in the space provided.
- Private wells include environmental or geotechnical monitoring wells and domestic wells.
- A large residential application includes multi-story, multi-unit residential developments.
- A road occupancy permit application could indicate when fracture bedrock excavation occurs.

### 3 G Non-residential water use

Fill out this section if your property is serviced by a well. Describe what activities use water, and approximate volumes, if known. This does not include water use associated with normal office operations such as bathrooms.

### 3 H Agricultural Uses

#### H1 Manure, Biosolids:

Fill out this section if there is application, handling or storage of Agricultural Source Material (ASM) (manure) or Non-Agricultural Source Material (NASM) on the property. ASM and NASMs include; manure (ASM) and biosolids, commercial food waste, etc. For more information on NASMs and ASMs please look at fact sheet number 4, available on our website, [www.wellingtonwater.ca](http://www.wellingtonwater.ca).

#### H2 Grazing and pasturing of livestock, Livestock outdoor confinement yard:

Fill out this section if there is any grazing, pasturing or housing of one or more livestock on the property excluding household pets. Livestock can include cows, horses, sheep, goats and other animals. If unsure, please contact Wellington Source Water Protection for clarification. Please give an estimation of the number of animals, as well as the type of animal(s).



### **H3 Agricultural Activity Plans**

Fill out this section if an agricultural activity plan exists for the property. This includes Nutrient Management Strategies, Nutrient Management Plans, Non-Agricultural Source Material Plans, and Environmental Farm Plans.

### **3 I Fertilizer & Pesticides**

Fill out this section if there is storage or use of fertilizer or pesticides for agricultural or commercial use. This includes use by a contractor to maintain landscaped areas on the property. Do not fill out this section if products are used only for personal use.

### **3 J Provincial Approvals**

Fill out this section if there are any prescribed instruments that apply to or are registered for the property. Please provide details regarding the type of instrument and attach a copy of the instrument to your application.

## **Section 4 - Declaration**

Either the owner or the applicant must sign and date the form.